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3 **MINUTES OF MEETING**
4 **PARK CREEK**
5 **COMMUNITY DEVELOPMENT DISTRICT**

6 The Regular Meeting of the Board of Supervisors of the Park Creek Community Development
7 District was held on Tuesday, November 1, 2016 at 10:00 a.m. at the offices of Metro Development, 2502
8 N. Rocky Point Drive, Suite 1050, Tampa, Florida.

9 **FIRST ORDER OF BUSINESS – Roll Call**

10 Mr. Cusmano called the meeting to order.

11
12 Present and establishing a quorum were:

13
14 Mike Lawson Board Supervisor, Chairman
15 Doug Draper Board Supervisor, Vice Chairman
16 Lori Price Board Supervisor, Assistant Secretary

17 Also present were:

18 Paul Cusmano DPG District Manager
19 Vivek Babbar District Counsel (*via phone*)

20
21 **SECOND ORDER OF BUSINESS – Audience Comments**

22 There being none, the next item followed.

23
24
25 **THIRD ORDER OF BUSINESS – Organizational Matters**

26
27 **A. Oath of Office of Newly Elected Supervisors**

28 Mr. Cusmano presented the Oath of Office of the newly Elected Officer, Ms. Lori Price and
29 asked that she read and sign.

30
31
32
33 **B. Consideration of Resolution 2017-1 Canvassing & Certifying Results of the**
34 **Landowners Election**

35 Mr. Cusmano presented Resolution 2017-1 Canvassing & Certifying Results of the Landowners
36 Election and asked for comments or questions.

37
38
39
40 On a MOTION by Mr. Lawson, SECONDED by Mr. Draper, WITH ALL IN FAVOR, the Board adopted
41 Resolution 2017-1 Canvassing & Certifying Results of the Landowners Election for the Park Creek
42 Community Development District.

43
44 **C. Compensation of Supervisors**

45 Mr. Cusmano advised the newly elected supervisor that she was entitled to compensation of
46
47

48 \$200 per meeting and asked whether she would like to receive or waive compensation. Ms. Price
49
50 accepted compensation

51
52 **D. Consideration of Resolution 2017-2 Election of Officers**
53

54 Mr. Cusmano presented Resolution 2017-2 Election of Officers and asked for comments or
55
56 questions.
57

58 On a MOTION by Mr. Lawson, SECONDED by Ms. Price, WITH ALL IN FAVOR, the Board adopted
59 Resolution **2017-2** Election of Officers with Mr. Lawson as Chairman, Mr. Draper as Vice Chairman,
60 Paul Cusmano as Secretary, Patricia Comings-Thibault as Treasurer, Maik Aagaard as Assistant
61 Treasurer, Carolyn Stewart and Janet Johns as Assistant Secretaries and Ted Sanders and Lori Price as
62 Assistant Secretaries for the Park Creek Community Development District.

63
64 **FOURTH ORDER OF BUSINESS – Consent Agenda**
65

- 66 **A. Approval of the Minutes of October 4, 2016 Meeting**
67
68 **B. Approval of the Minutes from October 4, 2016 Audit Committee Meeting**
69
70 **C. Acceptance of the September 2016 Unaudited Financial Statements**
71

72 On a MOTION by Mr. Lawson, SECONDED by Mr. Draper, WITH ALL IN FAVOR, the Board
73 approved **Items A, B, & C** for the Park Creek Community Development District.

74
75 **FIFTH ORDER OF BUSINESS – Business Matters**
76

- 77 **A. Approval of Resolution 2017-3 Prompt Payment Policy and Procedure**
78

79 Mr. Cusmano presented Resolution 2017-3 Prompt Payment Policy and Procedure and asked
80
81 for comments or questions.
82

83 On a MOTION by Mr. Lawson, SECONDED by Ms. Price, WITH ALL IN FAVOR, the Board adopted
84 Resolution **2017-3** Prompt Payment Policy and Procedure for the Park Creek Community Development
85 District.

- 86
87 **B. Addition of Item to the Agenda**
88

89 Mr. Cusmano requested a motion to add “Consideration and Approval of Resolution 2017-4
90
91 Amending the FY 2016-2017 General Fund Budget and Providing for an Effective Date” to the Agenda.
92

93 On a MOTION by Mr. Lawson, SECONDED by Mr. Draper, WITH ALL IN FAVOR, the Board
94 approved adding Resolution 2017-4 Amending the FY 2016-2017 General Fund Budget and providing for
95 an Effective Date to the Agenda for the Park Creek Community Development District.
96
97

98 **C. Consideration and Approval of Resolution 2017-4 Amending the FY 2016-2017**
99 **General Fund Budget and Providing for an Effective Date**

100
101 On a MOTION by Mr. Lawson, SECONDED by Ms. Price, WITH ALL IN FAVOR, the Board adopted
102 Resolution **2017-4** Amending the FY 2016-2017 General Fund Budget and Providing for an Effective
103 Date for the Park Creek Community Development District.

104
105 **D. Additional Matters**

106
107 There being none, next item followed.

108
109 **SIXTH ORDER OF BUSINESS – Staff Reports**

110
111 **A. Manager**

112 There being none, the next item followed.

113 **B. Attorney**

114 There being none, the next item followed.

115 **C. Engineer**

116 There being none, the next item followed.

117
118 **SEVENTH ORDER OF BUSINESS – Public Comments**

119
120 There being none, the next item followed.

121
122 **EIGHTH ORDER OF BUSINESS – Supervisor Requests**

123
124 There being none, next item followed.

125
126 **NINTH ORDER OF BUSINESS – Adjournment**

127 On a MOTION by Mr. Lawson, SECONDED by Mr. Draper, WITH ALL IN FAVOR, the Board
128 adjourned the meeting for the Park Creek Community Development District.

129
130 **Each person who decides to appeal any decision made by the Board with respect to any matter*
131 *considered at the meeting is advised that person may need to ensure that a verbatim record of the*
132 *proceedings is made, including the testimony and evidence upon which such appeal is to be based.*

133 **Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly noticed**
134 **meeting held on 5-2-17.**

135
136
137
138 **Signature**

139
140 **Printed Name**

141
142 **Title:** Secretary Assistant Secretary

135
136
137
138 **Signature**

139
140 **Printed Name**

141
142 **Title:** Chairman Vice Chairman