

***PARK CREEK  
COMMUNITY DEVELOPMENT DISTRICT***

***Board of Supervisors  
Meeting***

***Tuesday  
March 1, 2016  
10:00 a.m.***

***At: Metro Development Group  
2502 North Rocky Point Drive  
Suite 1050  
Tampa, Florida***

***Note: The Advanced Meeting Package is a working document and thus all materials are considered DRAFTS prior to presentation and Board acceptance, approval or adoption.***

# Park Creek

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## Community Development District

Development Planning and Financing Group  
15310 Amberly Drive, Suite 175, Tampa, Florida 33647  
Phone: 813-374-9105

Board of Supervisors  
**Park Creek Community  
Development District**

The Regular Meeting of the Park Creek Community Development District is scheduled to be held on **March 1, 2016 at 10:00 a.m.** at the Metro Development Offices 2052 N. Rocky Point Drive Suite 1050 Tampa, Florida.

*Attached is the advanced copy of the agenda for the meeting along with associated documentation for your review and consideration. Any additional support material will be provided under separate cover.*

I look forward to seeing you at the meeting and in the meantime if you have any questions, please contact me.

Sincerely,

*Bruce St. Denis*

Bruce St. Denis  
District Manager

# PARK CREEK COMMUNITY DEVELOPMENT DISTRICT

Date of Meeting: Tuesday March 1, 2016  
Time: 10:00 a.m.  
Location: Metro Development Group  
2502 N. Rocky Point Drive Suite 1050  
Tampa, Fl.  
Conference Call No: 712.432.1500  
Code: 434537#

## ***Business Meeting Agenda***

	<b>Exhibit(s)</b>
<b>I.</b> Roll Call	
<b>II.</b> Audience Comments	
<b>III.</b> Administrative Matters	
<b>a.</b> Approval of Minutes for February 2, Meeting	<b>1</b>
<b>b.</b> Acceptance of the Financial Statement	<b>2</b>
<b>c.</b> Appointment of Supervisor to Fill Vacant Seat # 3	
<b>d.</b> Oath of Office	
<b>e.</b> Resolution 2016-1 Officers	<b>3</b>
<b>IV.</b> Business Matters:	
<b>a.</b> Additional Matters	
<b>V.</b> Staff Reports	
<b>a.</b> Manager	

**Exhibit(s)**

**b.** Attorney

**c.** Engineer

**VI.** Public Comments

**VII.** Supervisor Requests

**VIII.** Adjournment

# EXHIBIT 1

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**MINUTES OF MEETING  
PARK CREEK  
COMMUNITY DEVELOPMENT DISTRICT**

The Regular Meeting of the Board of Supervisors of the Park Creek Community Development District was held on Tuesday, February 2, 2016 at 10:00 a.m. at the Metro Development Group, 2502 N. Rocky Point Drive, Suite 1050, Tampa FL.

**FIRST ORDER OF BUSINESS - Roll Call**

Mr. St. Denis called the meeting to order.

Present and constituting a quorum were:

Doug Draper	Board Supervisor, Vice Chairman
Lori Price	Board Supervisor, Assistant Secretary
Ted Sanders	Board Supervisor, Assistant Secretary

Also present were:

Bruce St. Denis	District Manager
Mark Straley	District Counsel (via phone)

**SECOND ORDER OF BUSINESS – Audience Comments**

There being none, the next item followed.

**THIRD ORDER OF BUSINESS – Administrative Matters**

**A. Approval of Minutes of December 1, 2015 Regular Meeting**

Mr. St. Denis presented the minutes of the December 1, 2015 meeting and asked for comments, questions or corrections.

On a MOTION by Mr. Draper, SECONDED by Ms. Price, WITH ALL IN FAVOR, the Board approved the minutes of the Board of Supervisors meeting held on December 1, 2015 for the Park Creek Community Development District.

**B. Acceptance of December 2015 Financial Statements**

Mr. St. Denis presented the December 2015 Financial Statements and asked for comments or questions.

On a MOTION by Mr. Draper, SECONDED by Mr. Sanders, WITH ALL IN FAVOR, the Board accepted the December 2015 Financial Statements for the Park Creek Community Development District.

**C. Appointment of Supervisor to fill Vacant Seat #3**

This item was deferred.

**D. Oath of Office**

This item was deferred.

**E. Resolution 2016-1 Officers**

This item was deferred.

**FOURTH ORDER OF BUSINESS – Business Matters**

**A. Additional Items**

There being none, next item followed.

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44 **FIFTH ORDER OF BUSINESS – Staff Reports**

45 **A. Manager**  
46 There being none, the next item followed.

47 **B. Attorney**  
48 There being none, the next item followed.

49 **C. Engineer**  
50 There being none, the next item followed.

51 **SIXTH ORDER OF BUSINESS – Public Comments**  
52 There being none, the next item followed.

53 **SEVENTH ORDER OF BUSINESS – Supervisor Requests**  
54 There being none, the next item followed.

55 **EIGHTH ORDER OF BUSINESS – Adjournment**

56 On a MOTION by Mr. Draper, SECONDED by Ms. Price, WITH ALL IN FAVOR, the Board adjourned  
57 the meeting for the Park Creek Community Development District.

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60 *\*Each person who decides to appeal any decision made by the Board with respect to any matter  
61 considered at the meeting is advised that person may need to ensure that a verbatim record of the  
62 proceedings is made, including the testimony and evidence upon which such appeal is to be based.*

63 Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly noticed  
64 meeting held on \_\_\_\_\_.

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68 \_\_\_\_\_  
69 **Signature** **Signature**

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71 \_\_\_\_\_  
72 **Printed Name** **Printed Name**  
73 **Title:**  Secretary  Assistant Secretary  Chairman  Vice Chairman

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# EXHIBIT 2



# **Park Creek Community Development District**

**Financial Statements  
(Unaudited)**

Period Ending  
January 31, 2016

**Park Creek CDD  
Balance Sheet  
January 31, 2016**

	<u>O &amp; M</u>	<u>SERIES 2013 A-1</u>	<u>SERIES 2013 A-2</u>	<u>SERIES 2014</u>	<u>CAPITAL PROJECTS 2013A</u>	<u>2014A</u>	<u>TOTAL</u>
<b><u>ASSETS:</u></b>							
CASH	\$ 67,075	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 67,075
INVESTMENTS:							
REVENUE FUND	-	133,649	0	4	-	-	133,653
CAPITAL INTEREST	-	-	-	-	-	-	-
RESERVE	-	173,211	44,188	206,388	-	-	423,786
PREPAYMENT	-	-	438,197	-	-	-	438,197
INTEREST FUND	-	1	0	-	-	-	1
ACQUISITION/CONSTRUCTION	-	-	-	-	10	1	11
ACCTS RECEIVABLE - FR DUE FROM DEV	5,622	-	-	-	-	35,592	41,214
ASSESSMENTS RECEIVABLE - ON ROLL	43,791	44,950	-	-	-	-	88,741
PREPAID EXPENSES	-	-	-	-	-	-	-
UTILITY DEPOSIT (TECO)	5,960	-	-	-	-	-	5,960
DUE FROM OTHER FUNDS	-	1,033	-	40,600	-	-	41,633
<b>TOTAL ASSETS</b>	<b><u>\$ 122,448</u></b>	<b><u>\$ 352,844</u></b>	<b><u>\$ 482,385</u></b>	<b><u>\$ 246,992</u></b>	<b><u>\$ 10</u></b>	<b><u>\$ 35,593</u></b>	<b><u>\$ 1,240,271</u></b>
<b><u>LIABILITIES:</u></b>							
ACCOUNTS PAYABLE	\$ 13,557	\$ -	\$ -	\$ -	\$ -	\$ 35,592	\$ 49,149
DEFERRED REVENUE - ON ROLL ASSESSMT	43,791	44,950	-	-	-	-	88,741
DUE TO OTHER FUNDS	1,033	40,600	-	-	-	-	41,633
<b><u>FUND BALANCE:</u></b>							
NONSPENDABLE:							
PREPAID AND DEPOSITS	5,960	-	-	-	-	-	5,960
RESTRICTED FOR:							
DEBT SERVICE	-	267,293	482,385	246,992	-	-	996,670
CAPITAL PROJECTS	-	-	-	-	10	1	11
UNASSIGNED	58,106	-	-	-	-	-	58,106
<b>TOTAL LIABILITIES &amp; FUND BALANCE</b>	<b><u>\$ 122,448</u></b>	<b><u>\$ 352,844</u></b>	<b><u>\$ 482,385</u></b>	<b><u>\$ 246,992</u></b>	<b><u>\$ 10</u></b>	<b><u>\$ 35,593</u></b>	<b><u>\$ 1,240,271</u></b>

**Park Creek CDD**  
**General Fund**  
**Statement of Revenue, Expenditures and Changes In Fund Balance**  
**FY2016 - For The Period From October 1, 2015 through January 31, 2016**

	<b>FY2016 ADOPTED BUDGET</b>	<b>BUDGET YR-TO-DATE</b>	<b>ACTUAL YEAR-TO-DATE</b>	<b>FAVORABLE (UNFAVORABLE) VARIANCE</b>
<b>REVENUE</b>				
ASSESSMENT ON-ROLL (Gross budget / Net actual)	\$ 167,747	\$ 94,890	\$ 123,956	\$ 29,066
OFF-ROLL FUNDING (Developer )	234,617	69,263	69,263	-
INTEREST	-	-	160	160
DISCOUNT (ASSESSMENTS)	(16,095)	-	-	-
<b>TOTAL REVENUE</b>	<b>\$ 386,269</b>	<b>\$ 164,153</b>	<b>\$ 193,379</b>	<b>\$ 29,226</b>
<b>EXPENDITURES</b>				
<b>ADMINISTRATIVE:</b>				
SUPERVISORS FEES	12,000	4,000	2,000	2,000
PAYROLL TAXES	918	306	153	153
PAYROLL SERVICES	600	200	141	59
MANAGEMENT CONSULTING SERVICES	21,000	7,000	7,000	-
PLANNING & COORDINATING SERVICES	24,000	8,000	8,000	-
ADMINISTRATIVE SERVICES	5,500	1,833	1,833	0
BANK FEES	175	58	25	33
REGULATORY AND PERMIT FEES	175	175	175	-
MISCELLANEOUS EXPENSES (Mass mail, room rental,etc)	500	167	68	98
AUDITING	2,400	-	-	-
TRAVEL PER DIEM	500	167	-	167
LEGAL ADVERTISEMENTS	1,500	500	-	500
ENGINEERING SERVICES	4,500	1,500	296	1,204
LEGAL SERVICES - GENERAL	5,000	1,667	1,001	666
WEBSITE HOSTING	1,995	665	480	185
BONDS PERFORMANCE SERVICES	5,000	2,500	2,500	-
COUNTY COLLECTION FEES	16,095	-	-	-
<b>TOTAL ADMINISTRATIVE</b>	<b>101,858</b>	<b>28,738</b>	<b>23,672</b>	<b>5,065</b>
<b>INSURANCE:</b>				
INSURANCE (Liability, Property & Casualty)	17,008	17,008	21,990	(4,982)
<b>TOTAL INSURANCE</b>	<b>17,008</b>	<b>17,008</b>	<b>21,990</b>	<b>(4,982)</b>
<b>DEBT SERVICE ADMINISTRATION:</b>				
DISSEMINATING AGENT	5,000	5,000	5,000	-
ARBITRAGE REPORTING	500	-	-	-
TRUSTEE FEES - DS2013	5,388	5,388	5,388	1
TRUSTEE FEES - DS2014	-	-	3,233	(3,233)
<b>TOTAL DEBT SERVICE ADMINISTRATION</b>	<b>10,888</b>	<b>10,388</b>	<b>13,620</b>	<b>(3,232)</b>
<b>PHYSICAL ENVIRONMENT EXPENDITURES:</b>				
UTILITY - STREETLIGHTS	31,000	10,333	10,679	(345)
UTILITY -GEN ELECTRICITY	10,200	3,400	2,007	1,393
UTILITY - WATER	16,800	5,600	317	5,283
SOLID WASTE DISPOSAL	3,720	1,240	-	1,240
LANDSCAPE MAINTENANCE	57,564	19,188	18,673	515
LANDSCAPE REPLACEMENT	29,639	9,880	23,896	(14,016)
IRRIGATION MAINTENANCE	3,000	1,000	2,577	(1,577)
MITIGATION & POND MAINTENANCE	12,756	4,252	9,680	(5,428)
STORMWATER DRAINAGE & MAINT	-	-	2,617	(2,617)
FIELD MANAGER	16,800	5,600	3,912	1,688
FIELD CONTINGENCY	10,000	3,333	1,571	1,762
<b>TOTAL PHYSICAL ENVIRONMENT</b>	<b>191,479</b>	<b>63,826</b>	<b>75,929</b>	<b>(12,103)</b>
<b>AMENITY CENTER OPERATIONS:</b>				
POOL SERVICE CONTRACT	7,200	2,400	2,400	-
POOL MAINTENENANCE AND REPAIRS	3,500	1,167	-	1,167
POOL PERMITS	275	-	-	-
AMENITY CENTER CLEANING & MAINTENANCE	5,520	1,840	1,665	175

**General Fund**  
**Statement of Revenue, Expenditures and Changes In Fund Balance**  
**FY2016 - For The Period From October 1, 2015 through January 31, 2016**

	<b>FY2016 ADOPTED BUDGET</b>	<b>BUDGET YR-TO-DATE</b>	<b>ACTUAL YEAR-TO-DATE</b>	<b>FAVORABLE (UNFAVORABLE) VARIANCE</b>
AMENITY CENTER INTERNET	2,280	760	-	760
AMENITY CENTER ELECTRICITY	14,400	4,800	-	4,800
AMENITY CENTER WATER	10,500	3,500	-	3,500
PEST CONTROL	1,020	340	590	(250)
REFUSE SERVICE	2,100	700	-	700
AMENITY CENTER LANDSCAPE MAINTENANCE	12,000	4,000	-	4,000
AMENITY CENTER MISC REPAIRS & MAINT	6,242	2,081	-	2,081
<b>TOTAL AMENITY CENTER OPERATIONS</b>	<b>65,037</b>	<b>21,587</b>	<b>4,655</b>	<b>16,932</b>
<b>TOTAL EXPENDITURES</b>	<b>386,270</b>	<b>141,547</b>	<b>139,866</b>	<b>1,681</b>
<b>EXCESS OF REVENUE OVER (UNDER) EXPENDITURES</b>	(1)	22,606	53,513	30,907
<b>NET CHANGE IN FUND BALANCE</b>	(1)	22,606	53,513	30,907
FUND BALANCE - BEGINNING	-	-	10,554	10,554
<b>FUND BALANCE - ENDING</b>	<b>\$ (1)</b>	<b>\$ 22,606</b>	<b>\$ 64,066</b>	<b>\$ 41,461</b>

**Park Creek CDD**  
**Debt Service - Series 2013 A-1**  
**Statement of Revenue, Expenditures and Changes In Fund Balance**  
**FY2016 - For The Period From October 1, 2015 through January 31, 2016**

	<b>FY2016 ADOPTED BUDGET</b>	<b>BUDGET YEAR-TO-DATE</b>	<b>ACTUAL YEAR-TO-DATE</b>	<b>VARIANCE FAVORABLE (UNFAVORABLE)</b>
<b>REVENUE</b>				
ASSESSMENT ON-ROLL (Budget at Gross, Actuals at Net)	\$ 187,875	\$ 120,531	\$ 127,237	\$ 6,706
DEVELOPER FUNDING	372	-	-	-
INTEREST--INVESTMENT	-	-	4	4
DISCOUNT	(7,844)	-	-	-
<b>TOTAL REVENUE</b>	<b>180,403</b>	<b>120,531</b>	<b>127,241</b>	<b>6,710</b>
<b>EXPENDITURES</b>				
COUNTY COLLECTION FEES	7,844	-	-	-
INTEREST EXPENSE	146,300	73,947	73,947	-
PRINCIPAL EXPENSE	25,000	25,000	25,000	-
<b>TOTAL EXPENDITURES</b>	<b>179,144</b>	<b>98,947</b>	<b>98,947</b>	<b>-</b>
<b>EXCESS OF REVENUE OVER (UNDER) EXPEND.</b>	<b>1,259</b>	<b>21,584</b>	<b>28,294</b>	<b>6,710</b>
<b>OTHER FINANCING SOURCES (USES)</b>				
TRANSFER IN	-	-	-	-
TRANSFER OUT (USES)	-	-	-	-
<b>TOTAL OTHER FINANCING SOURCES (USES)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
NET CHANGE IN FUND BALANCE	1,259	21,584	28,294	6,710
FUND BALANCE - BEGINNING	-	-	238,999	238,999
<b>FUND BALANCE - ENDING</b>	<b>\$ 1,259</b>	<b>\$ 21,584</b>	<b>\$ 267,293</b>	<b>\$ 245,709</b>

**Park Creek CDD**  
**Debt Service - Series 2013 A-2**  
**Statement of Revenue, Expenditures and Changes In Fund Balance**  
**FY2016 - For The Period From October 1, 2015 through January 31, 2016**

	<b>FY2016 ADOPTED BUDGET</b>	<b>BUDGET YEAR-TO-DATE</b>	<b>ACTUAL YEAR-TO-DATE</b>	<b>VARIANCE FAVORABLE (UNFAVORABLE)</b>
<b>REVENUE</b>				
ASSESSMENT ON-ROLL (Budget at Gross, Actuals at Net)	\$ -	\$ -	\$ -	\$ -
ASSESSMENT OFF-ROLL & DEV FUNDING	224,185	224,185	-	(224,185)
PREPAID ASSESSMENTS - LOT CLOSINGS	-	-	366,180	366,180
INTEREST--INVESTMENT	-	-	9	9
FUND BALANCE FORWARD	750	-	-	-
DISCOUNT	(9,341)	-	-	-
<b>TOTAL REVENUE</b>	<b>215,594</b>	<b>224,185</b>	<b>366,189</b>	<b>142,004</b>
<b>EXPENDITURES</b>				
COUNTY ASSESSMENT COLLECTION FEES	9,341	-	-	-
INTEREST EXPENSE- 5/01/2016	103,125	49,950	49,950	-
INTEREST EXPENSE- FY2017 -Nov 1, 2016	103,125	-	-	-
PRINCIPAL PREPAYMENT	-	-	470,000	(470,000)
<b>TOTAL EXPENDITURES</b>	<b>215,591</b>	<b>49,950</b>	<b>519,950</b>	<b>(470,000)</b>
<b>EXCESS OF REVENUE OVER (UNDER) EXPEND.</b>	<b>4</b>	<b>174,235</b>	<b>(153,761)</b>	<b>(327,996)</b>
NET CHANGE IN FUND BALANCE	4	174,235	(153,761)	(327,996)
FUND BALANCE - BEGINNING			636,146	636,146
<b>FUND BALANCE - ENDING</b>	<b>\$ 4</b>	<b>\$ 174,235</b>	<b>\$ 482,385</b>	<b>\$ 308,150</b>

**Park Creek CDD**  
**Debt Service - Series 2014**  
**Statement of Revenue, Expenditures and Changes In Fund Balance**  
**FY2016 - For The Period From October 1, 2015 through January 31, 2016**

	<b>ADOPTED BUDGET</b>	<b>ACTUAL YEAR-TO-DATE</b>	<b>VARIANCE FAVORABLE (UNFAVORABLE)</b>
<b>REVENUE</b>			
OFF ROLL ASSESSMENT - DEVELOPER	\$ -	\$ -	\$ -
INTEREST--INVESTMENT	-	4	4
<b>TOTAL REVENUE</b>	<b>-</b>	<b>4</b>	<b>4</b>
 <b>EXPENDITURES</b>			
COI - LEGAL & OTHER EXPENSES	-	-	-
INTEREST EXPENSE	-	80,569	(80,569)
PRINCIPAL EXPENSE	-	10,000	(10,000)
<b>TOTAL EXPENDITURES</b>	<b>-</b>	<b>90,569</b>	<b>(90,569)</b>
 <b>EXCESS OF REVENUE OVER (UNDER) EXPEND.</b>	<b>-</b>	<b>(90,565)</b>	<b>(90,565)</b>
 <b>OTHER FINANCING SOURCES (USES)</b>			
TRANSFER IN	-	-	-
TRANSFER OUT (USES)	-	-	-
<b>TOTAL OTHER FINANCING SOURCES (USES)</b>	<b>-</b>	<b>-</b>	<b>-</b>
 NET CHANGE IN FUND BALANCE	<b>-</b>	<b>(90,565)</b>	<b>(90,565)</b>
FUND BALANCE - BEGINNING	-	337,556	337,556
<b>FUND BALANCE - ENDING</b>	<b>\$ -</b>	<b>\$ 246,992</b>	<b>\$ 246,992</b>

**Park Creek CDD**  
**Capital Projects 2013A & 2014**  
**Statement of Revenue, Expenditures and Changes In Fund Balance**  
**FY2016 - For The Period From October 1, 2015 through January 31, 2016**  
**Preliminary**

	<b>Capital Proj 2013A A1/A2 ACTUAL</b>	<b>Capital Proj 2014 2014A ACTUAL</b>	<b>CONSOLIDATED ACTUAL YEAR-TO-DATE</b>
<b>REVENUE</b>			
DEVELOPER CONTRIBUTION	\$ -	\$ 61,241	\$ 61,241
INTEREST REVENUE	-	-	-
MISCELLANEOUS	-	-	-
<b>TOTAL REVENUE</b>	<b>-</b>	<b>61,241</b>	<b>61,241</b>
<b>EXPENDITURES</b>			
CONSTRUCTION IN PROGRESS		61,241	61,241
OTHER	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>-</b>	<b>61,241</b>	<b>61,241</b>
<b>EXCESS OF REVENUE OVER (UNDER) EXPENDITURES</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>NET CHANGE IN FUND BALANCE</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>FUND BALANCE - BEGINNING</b>	<b>10</b>	<b>1</b>	<b>11</b>
<b>FUND BALANCE - ENDING</b>	<b>\$ 10</b>	<b>\$ 1</b>	<b>\$ 11</b>



**Park Creek CDD**  
**Cash Reconciliation (Operating Accounts)**  
**January 31, 2016**

	<u>BU Account</u>
Balance Per Bank Statement	70,172.69
Less: Outstanding Checks	(3,097.94)
<b><i>Adjusted Bank Balance</i></b>	<b><u>\$ 67,074.75</u></b>

Beginning Bank Balance Per Books	\$ 218,397.56
Cash Receipts	2,051.36
Cash Disbursements	(153,374.17)
<b><i>Balance Per Books</i></b>	<b><u>\$ 67,074.75</u></b>

**Park Creek CDD  
CHECK REGISTER  
FY 2016**

DATE	CK NO.	PAYEE	TRANSACTION	DEPOSIT	DISBURSMT	BALANCE	
<b>EOM</b>	<b>BALANCE 9-30-2015</b>					<b>2,838.79</b>	
10/1/2015		Deposit	CF 2015-12	47,130.55		49,969.34	
10/2/2015	2118	CRS BUILDING CORPORATION	2015-12 CF		47,130.55	2,838.79	
10/5/2015		Deposit	CF 2015.12	526.22		3,365.01	
10/5/2015	2123	CRS BUILDING CORPORATION	2015-12 CF		526.22	2,838.79	
10/5/2015		Deposit	O & M	9,511.32		12,350.11	
10/5/2015		Deposit	GF 2015-13, 14	26,993.33		39,343.44	
10/5/2015	2119	DPFG	CDD/Field Mgmt - Oct		4,208.33	35,135.11	
10/5/2015	2120	DPFG FIELD SERVICES, INC	9/13-10/24 - Field Mgmt		1,080.00	34,055.11	
10/5/2015	2121	Egis Insurance Advisors, LLC	Insurance FY 2016		21,175.00	12,880.11	
10/5/2015	2122	Genesis	Storm Drain		530.00	12,350.11	
10/9/2015	100915	Deluxe Bus Systems	Bus Products - new checks		68.28	12,281.83	
10/13/2015		Deposit	CF 2015- 15,17,18	12,489.66		24,771.49	
10/14/2015	2125	Danielle Fence	2015-18 CF		5,070.00	19,701.49	
10/14/2015	2124	Cistech Inc.	2015-15 CF		6,794.66	12,906.83	
10/14/2015	2126	HAMILTON ENGINEERING & SURVEYING, INC	2015-17 CF		625.00	12,281.83	
10/15/2015		Deposit	CF 2015-19	266.00		12,547.83	
10/15/2015	2127	AQUATIC SYSTEMS, INC	Lake & Wetland Svcs - Oct		320.00	12,227.83	
10/15/2015	2128	Atlas Professional Services, Inc.	Web Site Hosting - Oct		60.00	12,167.83	
10/15/2015	2129	COVERALL NORTH AMERICA, INC	Cleaning Svcs - Oct		160.00	12,007.83	
10/15/2015	2130	HALLELUJAH POOLS	Pool Maint - Oct		600.00	11,407.83	
10/15/2015	2131	TECO	Electricity		4,173.47	7,234.36	
10/16/2015	2132	WILLIS OF ALABAMA, INC	2015-19 CF		266.00	6,968.36	
10/19/2015	2133	FLORIDA DEPT OF ECONOMIC OPPORTUNIT	Annual Filing Fee FY 2016		175.00	6,793.36	
10/22/2015		Deposit	CF 2015-16, 20	7,422.19		14,215.55	
10/23/2015	2134	American Access Control, Inc.	2015-20 CF		4,774.26	9,441.29	
10/23/2015	2135	Onsight Signage & Visual Solutions	Construction		2,647.93	6,793.36	
10/23/2015	2136	BOCC	Water		72.94	6,720.42	
10/23/2015	2137	Genesis	Storm Drain		665.00	6,055.42	
10/23/2015	2138	Grandview Botanicals Landscape Co.	Mowing - Retention Pond		1,175.00	4,880.42	
10/28/2015	2139	STRALEY & ROBIN	Legal Svcs thru 10/15/15		232.95	4,647.47	
10/28/2015		Deposit	Deposit- Tax Coll	332.95		4,980.42	
10/29/2015		Deposit	Deposit- Tax Coll	32.62		5,013.04	
10/29/2015		Deposit	CF 2015-12, 21 22	18,961.95		23,974.99	
10/29/2015	2141	THE FISHEL COMPANY	2015-22 CF		11,298.95	12,676.04	
10/29/2015	2142	Willis	Ins. Bond		1,291.00	11,385.04	
10/29/2015	2140	CRS BUILDING CORPORATION	2015-12 CF		6,372.00	5,013.04	
10/30/2015		Deposit	Series 2014A-1 DS Assessment	40,600.00		45,613.04	
<b>EOM</b>	<b>BALANCE</b>	<b>10-31-2015</b>			<b>164,266.79</b>	<b>121,492.54</b>	<b>45,613.04</b>
11/1/2015	2143	STEVE FAISON	Mileage - Oct		112.48	45,500.56	
11/2/2015	WR10302015	PARK CREEK CDD C/O US BANK	DS2014A-1		40,600.00	4,900.56	
11/2/2015	205	Bank United	Wire Transfer fee per BU Nov bnk sta		25.00	4,875.56	
11/5/2015		Deposit	GF 2016-01	17,337.50		22,213.06	
11/6/2015	2144	DPFG	Tracking/Dissemination		7,500.00	14,713.06	
11/6/2015	2145	Grandview Botanicals Landscape Co.	Landscape Enhancements		5,675.00	9,038.06	
11/6/2015	2146	US BANK	Trustee Fees		3,232.50	5,805.56	
11/11/2015	2147	AQUATIC SYSTEMS, INC	Lake & Pond Maint - Nov		320.00	5,485.56	
11/11/2015	2148	Atlas Professional Services, Inc.	Web Site - Nov		60.00	5,425.56	
11/11/2015	2149	COVERALL NORTH AMERICA, INC	Cleaning Svcs - Nov		160.00	5,265.56	
11/11/2015	2150	DPFG FIELD SERVICES, INC	9/26-11/21 - Field Mgmt		1,110.00	4,155.56	
11/11/2015	2151	Earth Tech Property Solutions	Pest Control		155.15	4,000.41	
11/11/2015	2152	TECO	Electricity		1,182.99	2,817.42	
11/16/2015	2154	Atlas Professional Services, Inc.	Web Site - Set Up		240.00	2,577.42	
11/20/2015		Deposit	GF 2016-02	17,700.18		20,277.60	
11/20/2015	2155	ALL AMERICAN LAWN & TREE SPECIALIST, INC	Landscape Maint - Nov		7,426.27	12,851.33	
11/20/2015	2156	DPFG	CDD/Field Mgmt - Nov		4,208.33	8,643.00	
11/20/2015	2157	Genesis	Storm Drain		975.00	7,668.00	
11/20/2015	2158	HALLELUJAH POOLS	Pool Maint/CDD Cleaning - Nov		1,375.00	6,293.00	
11/20/2015	2159	TECO	Electricity		3,005.58	3,287.42	
11/20/2015	2000DD	ANTHONY BRANNAN	BOS Mtg - 10/2/15		184.70	3,102.72	
11/20/2015	20001	Ira D Draper	BOS Mtg - 10/2/2015		184.70	2,918.02	
11/20/2015	20003DD	LORI PRICE	BOS Mtg - 10/2/15		183.87	2,734.15	

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**FY 2016**

DATE	CK NO.	PAYEE	TRANSACTION	DEPOSIT	DISBURSMT	BALANCE
11/20/2015	20002	Michael S. Lawson	BOS Mtg - 10/2/15		184.70	2,549.45
11/20/2015	ACH11202015	PAYCHEX	BOS Mtg - 10/2/15		123.23	2,426.22
11/20/2015	ACH11202015	PAYCHEX	BOS Mtg - 10/2/15 - P/R Fees		40.95	2,385.27
11/30/2015		Deposit	Tax Collections	62,175.99		64,561.26
<b>EOM</b>	<b>BALANCE</b>	<b>11/30/15</b>		<b>97,213.67</b>	<b>78,265.45</b>	<b>64,561.26</b>
12/1/2015	2161	DPFG	CDD Mgmt - Dec		4,208.33	60,352.93
12/3/2015	ACH12032015	PAYCHEX	BOS Mtg - 11/3/15 - Fee		49.95	60,302.98
12/3/2015	20004	Ira D Draper	BOS Mtg - 11/3/15		184.70	60,118.28
12/3/2015	20006DD	LORI PRICE	BOS Mtg - 11/3/15		183.87	59,934.41
12/3/2015	20005	Michael S. Lawson	BOS Mtg - 11/3/15		184.70	59,749.71
12/3/2015	ACH12032015	PAYCHEX	BOS Mtg - 11/3/19		92.63	59,657.08
12/8/2015		Deposit	Tax Collection	180,471.66		240,128.74
12/8/2015	2162	ALL AMERICAN LAWN & TREE SPECIALIST, INC	Irrigation Repairs		575.22	239,553.52
12/8/2015	2163	COVERALL NORTH AMERICA, INC	CH Cleaning - Dec		160.00	239,393.52
12/8/2015	2164	DPFG FIELD SERVICES, INC	11/22-12/19 P/R		927.00	238,466.52
12/8/2015	2165	Earth Tech Property Solutions	Pest Control		145.00	238,321.52
12/8/2015	2166	Genesis	Storm Drain - Nov		495.00	237,826.52
12/8/2015	2167	Hillsborough County Public Utilities Dept	10/15-11/13 - 10316 Riverdale Rise Dr		93.75	237,732.77
12/8/2015	2168	STRALEY & ROBIN	Legal Svcs thru 11/15/15		158.35	237,574.42
12/8/2015		Deposit	GF - 2016-03	2,660.00		240,234.42
12/9/2015	2169	Florida Natives Nursery, Inc.	Remove Sod		1,050.00	239,184.42
12/9/2015	2170	Genesis	Storm Drain		435.00	238,749.42
12/9/2015	2171	Grandview Botanicals Landscape Co.	Landscape		1,175.00	237,574.42
12/18/2015		Deposit	Tax Collections	6,506.11		244,080.53
12/23/2015	2174	TECO	Electricity		4,041.36	240,039.17
12/28/2015	2175	ALL AMERICAN LAWN & TREE SPECIALIST, INC	Landscape Maint - Dec		7,426.27	232,612.90
12/28/2015	2176	AQUATIC SYSTEMS, INC	Lake Maint - Dec		320.00	232,292.90
12/28/2015	2177	Atlas Professional Services, Inc.	Web Site Hosting - Dec		60.00	232,232.90
12/28/2015	2178	Genesis	Storm Drain		307.00	231,925.90
12/28/2015	2179	Grandview Botanicals Landscape Co.	Tree Trimming		1,800.00	230,125.90
12/28/2015	2180	HALLELUJAH POOLS	Pool Maint - Dec		850.00	229,275.90
12/28/2015	2181	STANTEC CONSULTING SERVICES	Engineering Svcs thru 12/4/15		295.75	228,980.15
12/28/2015	2182	STRALEY & ROBIN	Legal Svcs thru 12/15/15		323.30	228,656.85
12/28/2015	2183	US BANK	Trustee Fees		5,387.50	223,269.35
12/28/2015	2184	BOCC	11/13-12/15 - 10316 Riverdale Rise Dr		100.94	223,168.41
12/28/2015	2185	Grandview Botanicals Landscape Co.	Plants		3,675.00	219,493.41
12/28/2015		Deposit	CF2016-26	3,002.00		222,495.41
12/28/2015	2186	WILLIS OF ALABAMA, INC	CF2016-26		3,002.00	219,493.41
12/30/2015	2187	HAMILTON ENGINEERING & SURVEYING, INC	Mitigation Maint - Qtrly		400.00	219,093.41
12/30/2015	ACH12302015	PAYCHEX	BOS Mtg - 12/1/15 - Fees		49.95	219,043.46
12/30/2015	20007	Ira D Draper	BOS Mtg - 12/1/15		184.70	218,858.76
12/30/2015	20009DD	LORI PRICE	BOS Mtg - 12/1/15		183.87	218,674.89
12/30/2015	20008	Michael S. Lawson	BOS Mtg - 12/1/15		184.70	218,490.19
12/30/2015	ACH12302015	PAYCHEX	BOS Mtg - 12/1/15		92.63	218,397.56
<b>EOM</b>	<b>BALANCE</b>	<b>12/31/2015</b>		<b>192,639.77</b>	<b>38,803.47</b>	<b>218,397.56</b>
1/1/2016	2188	DPFG	CDD/Field Mgmt - Jan		4,208.33	214,189.23
1/6/2016	2190	COVERALL NORTH AMERICA, INC	CH Cleaning - Jan		160.00	214,029.23
1/6/2016	2191	HALLELUJAH POOLS	Pool Maint - Jan		850.00	213,179.23
1/6/2016	2192	Poop 911	Pet Waste Removal - Dec		85.60	213,093.63
1/7/2016		Deposit	Tax Collections	2,039.73		215,133.36
1/7/2016	2193	ALL AMERICAN LAWN & TREE SPECIALIST, INC	Landscape		7,628.50	207,504.86
1/7/2016	2194	AQUATIC SYSTEMS, INC	Lake & Pond Maint - Jan		320.00	207,184.86
1/7/2016	2195	CERTUS BUILDERS	Entrance Wall Repair		850.00	206,334.86
1/7/2016	2196	Earth Tech Property Solutions	Pest Control		145.00	206,189.86
1/7/2016	2197	Genesis	NPDES/Storm Drain		855.00	205,334.86
1/7/2016	2198	VALLEYCREST LANDSCAPE DEVELOPMENT	Tree Trimming/Tree Removal		3,580.00	201,754.86
1/12/2016	2199	PARK CREEK CDD	Tax Collection Distribution		126,408.43	75,346.43
1/13/2016	2200	Metro Development Group, LLC	Cell Reimbursement		40.91	75,305.52
1/15/2016	2201	TECO	Electricity		4,216.60	71,088.92
1/15/2016		Deposit	Tax Collection Interest	11.63		71,100.55
1/19/2016	2202	Atlas Professional Services, Inc.	Web Site Hosting - Jan		60.00	71,040.55
1/20/2016	2203	DPFG FIELD SERVICES, INC	12/20-1/16 - P/R Field		948.00	70,092.55
1/20/2016	2204	Egis Insurance Advisors, LLC	Insurance		815.00	69,277.55

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DATE	CK NO.	PAYEE	TRANSACTION	DEPOSIT	DISBURSMT	BALANCE
1/20/2016	2205	STEVE FAISON	Travel - Oct		213.16	69,064.39
1/20/2016	2206	STEVE FAISON	Travel - Nov		172.42	68,891.97
1/20/2016	2207	STEVE FAISON	Travel - Dec		195.78	68,696.19
1/21/2016		Deposit	CF2016-25 & CF2016-29	3,806.80		72,502.99
1/22/2016	2208	HAMILTON ENGINEERING & SURVEYING, INC	CF2016-29		1,200.00	71,302.99
1/22/2016	2209	Onsight Signage &	CF2016-25		2,606.80	68,696.19
1/25/2016	2210	BOCC	12/15-1/15 - 10316 Riverdale Rise Dr		84.94	68,611.25
1/25/2016	2211	STRALEY & ROBIN	Legal Svcs thru 1/15/16		286.50	68,324.75
1/26/2016	2212	HAMILTON ENGINEERING & SURVEYING, INC	Mitigation		1,150.00	67,174.75
1/28/2016	2213	Hillsborough County Public Utilities Dept	Water Violation		100.00	67,074.75
<b>EOM</b>	<b>BALANCE</b>	<b>1/31/2016</b>		<b>5,858.16</b>	<b>157,180.97</b>	<b>67,074.75</b>

# EXHIBIT 3

RESOLUTION 2016-1

A RESOLUTION DESIGNATING OFFICERS OF THE PARK CREEK COMMUNITY DEVELOPMENT DISTRICT

WHEREAS, the Board of Supervisors of the Park Creek Community Development District during the business meeting held on March 1, 2016 desires to appoint the below recited persons to the offices specified.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF PARK CREEK COMMUNITY DEVELOPMENT DISTRICT:

1. The following persons were appointed to the offices shown, to wit:

_____	Chairman
_____	Vice Chairman
<u>Bruce St.Denis</u>	Secretary
<u>Patricia Comings- Thibault</u>	Treasurer
<u>Bruce St. Denis &amp; Maik Aagaard</u>	Assistant Treasurer
<u>Carolyn Stewart &amp; Janet Johns</u>	Assistant Secretary
_____	Assistant Secretary
_____	Assistant Secretary
_____	Assistant Secretary

2. That this resolution supersedes all previous resolutions and motions designating, electing or appointing officers adopted by the Board of Supervisors of the Park Creek Community Development District and are hereby declared null and void.

Adopted this 1st day of March, 2016.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Printed Name

Title:  
 Secretary  
 Assistant Secretary

Title:  
 Chairperson  
 Vice Chairperson



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Other Public Financing  
Compliance  
Entitlement Analysis  
Cash Flow Feasibility Analysis

Disclosure Services  
Engineering Services  
Project Management Services  
Capital Markets Group  
Property Tax Appeals  
CDD Management Services  
Look Back Diagnostic Review  
Lender Services  
Asset Management Services  
Portfolio Management Services  
Economic Impact  
Market Analysis

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San Juan Capistrano, CA 92675  
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F: (949) 388-9272

#### **Sacramento, CA**

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Sacramento, CA 95841  
P: (916) 480-0305  
F: (916) 480-0499

#### **Las Vegas, NV**

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Suite 100  
Las Vegas, NV 89120  
P: (702) 478-9277  
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#### **Boise, ID**

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Boise, ID 83702  
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F: (208) 439-7339

#### **Phoenix, AZ**

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#### **Austin, TX**

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Austin, TX 78754  
P: (512) 732-0295  
F: (512) 732-0297

#### **Orlando, FL**

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F: (321) 263-0136

#### **Tampa, FL**

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F: (813) 374-9106

#### **Research Triangle, NC**

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#### **Charleston, SC**

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